

**Roads Committee Meeting
Minutes
September 12, 2017 9:00 a.m.**

Attendees: Bob Clarke, Boyde Walker, Glenn Hagerman, Gord Schad, Nancy Carrol, Joan Donaldson

1. Motion to adopt minutes of August 8th, 2017 meeting; Motion; Glenn Seconded; Bob carried.

2. Roads updates:

- Cleveland Road – last culvert in today, brushing and gravel completed
- North and South Jordan Lake Roads brushed, ditched and some gravel
- Lack of gravel on roads causing problems with grader (tearing bits out of the grader)
- Brushing required on Old Hastings Road and Egan Creek Rd

3. Equipment Updates:

- Grader – issue with tires on new graders, several other municipalities are having the same issue
- Backhoe - fixed
- Glenn still attempting contact with Jim McKay for training of “Safe fuel handling”

4. Old Business:

- Budget review – looked at what has been spent to date with information about bills that are forthcoming
- Beaver dams - provided committee with a copy of By-law 2013-29 (Nuisance Beaver Policy)

5. New Business:

- **Budget 2018:** discussions began – Glenn is to provide estimates for brushing, gravel and ditching costs - 2018 Road Priorities: **South Steenburg** Lake Road requires a culvert replacement at or close to #606 – this is a deep culvert and will require Ron Earle to complete – **Old Hastings Road** also requires brushing along with **Egan Creek Road** – Glenn to pick a contractor and get an estimate for both. –**Brushing, ditching, culverts and gravel** are priorities for 2018.
- **10 year plans :** Updates are required to all plans. Glenn to provide Plan for Class 6A & B roads for next meeting with % completed and number of culverts placed on each road and any updates on each road.
- **Salt and Sand** will be forthcoming. **Danford is our contractor.**
- **Hiring part time staff for winter:** Glenn to bring information to Council ASAP.

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- **Official Plan:** Gord attended 2 of the meetings held by the County - **Municipalities are not to take on any new roads. Forced roads** –the township can send a letter to the owner of the land stating that for the safety of rate payers and the continuous upkeep for motor vehicle traffic we will continue the maintenance of the roadway and the surrounding ditches without further contact. **Seasonal Roads** – Winter maintenance such as plowing can be stopped by by-law. Rule of thumb is to leave the road open until after hunting season then maintenance can be stopped. Gord advised that this was in a previous official plan.
- **Maintenance by-law: Did our lawyers ok the change in wording to use “recommendation”?**
- **Tenders/RFP’s:** make sure dates are set to be accepted in line with finalization of 2018 budget.

Meeting adjourned 10:50 a.m. Motion : Joan

Next meeting: October 10th, 2017 @ 9:00 a.m